



Department of Procurement and Contract Compliance

RFP-R40783
Addendum Number 1
Alcohol & Drug Intervention Services for Youth

Release Date:
April 2, 2024

Refer All Inquiries to:
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913-573-5440

ADDENDUM #1

RFP R40783 Alcohol & Drug Intervention Services for Youth

The Purchasing Division must inform you of the following questions and answers:

Question

1. How many full-time counselors us the county looking to bring on through this RFP?

Answer:

This RFP is for one (1) full-time therapist.

Question

2. Will Wyandotte County Juvenile Justice Center be the only location utilizing these contractors off of this RFP?

Answer:

Yes, the therapist will be on-site full time at the Juvenile Services Center (738 Ann Avenue, KCK) and work with youth and families that come into contact with the justice system.

Question

3. How long is the duration of each assignment?

Answer:

As long as the Kansas Department of Corrections continues to fund the position, via grant, the position will remain filled.

Question

4. What are the contract dates on this RFP?

Answer:

The position can start as early as June 1 (pending approval of MOU). The state fiscal year begins July 1, so ideally someone needs to be in the position and in office by July 1.

Question

5. What are the specific certifications needed for these counselors?

Answer:

We prefer a Licensed Masters Addiction Counselor (LMAC).

Question

6. What does the candidate submission process look like?

Answer:

Submissions are due 04/08/2024 by 2:00pm. Submissions will be reviewed by a voting committee and discussed in a meeting on 04/17/2024. If onsite interviews are determined to be needed, respondents will be notified, and a meeting will be scheduled.

Question

7. What is the schedule the contracted counselors will be working?

Answer:

The therapist will be working a flex schedule (40 hours/week) to allow time for group sessions, court appearances, individual therapy, meetings with probation officers, etc. Working with juveniles provides its challenges as you are working with other activities going on in their life (school, court, mental health, therapy, medication management, employment, etc., just to name a few) and there is a need to be open to working with their schedule. Groups may be held in afternoon/early evenings. Schedule will also have to allow for time to work with families and their schedule, i.e., meeting with a parent or guardian at 6:00pm because they have a job.

Question

8. Is it possible to get an extension from 4/08? This is due to answers only being made available on 04/02.

Answer:

Due to scheduling of reviewing applications with the voting committee and grant deadlines, the due date cannot be extended.

Question

9. What is the projected annual spend of this RFP?

Answer:

KDOC awarded Wyandotte County Community Corrections \$90,000 (\$7,500/month) for this program/position for FY24 (July 1, 23-June 30,24). This amount includes payment for salary, benefits, and travel. We will be requesting the same amount for FY25. This position is 100% grant funded.

Please sign and date this addendum and return it along with your proposal.

NAME/BUSINESS: _____

ADDRESS: _____

MAILINGADDRESS: _____

CITY: _____, STATE: _____, ZIP CODE: _____

PHONE: () _____ FAX NO: _____

E-MAIL ADDRESS: _____

ATTENTION OF: _____

TITLE: _____

SIGNED: _____

DATE: _____

All questions should be directed to the Purchasing Department at (913) 573-5440